



ANNUAL GENERAL MEETING 2017

Minutes

Held on Thursday 28 September 2017 at the Pinner Village Hall @ 8.00pm

1. Apologies for absence

Bev Meyler, Felicity Brown, Margaret Burns, Mark & Greta Waters, Pauline Aubrey

Present

Mary Holness (President), Katherine Sayer (Chairman), Sue Cash, Michele Jenkins, (Treasurer), Orla Beardswell, Tony Cash, Tim Hood, Jackie Simeone (Secretary), Simon Cash, Zoe & Steve Feasey, Rosemary Wolfson, Jon Grunewald, Simmon Hill, Jerome le Forestier, Keith Jenkins, Tom & Anne Grady, Sally Wright

2. Minutes of the meeting of 27 October 2016

Approved

3. Matters arising (not otherwise on the agenda)

None

4. Officers' reports (see separate reports at end of minutes)

- a) Chairman's report
- b) Secretary's Report
- c) Treasurer's Report

5. Election of Officers

The Election of Officers took place as follows :-

Mary Holness has agreed to continue as our President

Katherine Sayer was re-elected as Chairman
Proposed by Jon Grunewald, seconded by Tony Cash

Jackie Simeone was re-elected as Secretary
Proposed by Anne Grady, seconded by Steve Feasey

Jon Grunewald was elected as Treasurer
Proposed by Zoe Feasey, seconded by Michele Jenkins

Tony Cash was re-elected as Auditor
Proposed by Katherine Sayer, seconded by Anne Grady

Michele Jenkins has stepped down from the role of Treasurer and we take this opportunity to thank her for all her hard work and commitment she has shown to the role over the last few years – its greatly appreciated and Michele will be very much missed by the committee – so many thanks to you and welcome to Jon who has kindly volunteered to step into her shoes!

The remaining members of the Committee were re-elected – Sue Cash, Zoe Feasey, Orla Beardswell, Felicity Brown, Anne Grady.



6. Financial matters

a) Ratification of subscription

It was agreed there is no need to change subscriptions for the foreseeable future. Therefore, full membership will remain at £20, student membership is £10.

b) Ticket prices

Ticket prices were raised to £12 last year and it was felt that there is no reason to raise these for the foreseeable future. However, a close eye will be kept on expenditure to recognise any rising costs

c) Programme prices

These will remain the same at £1 each – the same for the teas, coffees and choc ices

These items were agreed at the AGM on all 3 counts

7. 2017/2018 productions

(see Chairman's report for comments on 2016/2017 productions)

Licences are still quite tricky to obtain so we've had to taper decisions on what is available. Play readings read well and on the whole, we were well attended. Felicity has advised we can obtain licences for Juno & the Paycock, Woman in Mind, Rope and Cleo, Camping, Emmanuelle & Dick. A decision will be made by the committee on what is perceived to be the best balance for the year.

After 11 committee meetings, it was felt we were being more reactive than proactive. Simon and Mark had the idea of dedicating a committee meeting or two to the plays themselves which resulted in invitations to anyone who had a desire to direct or had views to put forward. Some good views and a handful of potential new directors came out of the meeting and from that, helped the committee to draw up a short list for plays to read over the summer. The August committee meeting then discussed the play readings, using a holistic approach to determine the best programme we would offer. The final decision will be made at the October meeting for the February & May productions.

Directors are always sought after.. if anyone has any inclination in this area, the committee are always happy to offer assistance and support.

Sue stated she would be keen to direct Stepping Out but although this has finished its season in the West end, the license is still not available as the production has now gone on tour. Sue will enquire again at the end of this year. Sue also feels it's important to have at least one large cast play to keep members interested, and the last season has seen three large cast productions which could be a PP record.

November's production will be Neil Simon's California Suite, directed by Tony Cash. The director reports rehearsals are going well and he is being greatly assisted by Zoe Feasey. Tickets will be available shortly.



8. Social and Fundraising

Theatre trips – Zoe has kindly volunteered to organise trips if there are any suggestions put forward. Steve queried whether the quiz night has run its course due to dwindling numbers of the past few years – suggestions included sending out the invite to the mailing list (Jon) or perhaps moving it to a pub venue and join in their quiz nights (Tom). After a general discussion it was agreed to try one more time with the suggestions put forward and take a view afterwards. Perhaps people would prefer fish and chips or curry instead of Ploughmans. The committee will discuss at a future meeting.

9. Any Other Business

Sim queried whether the stage curtains are going to be fixed? Over the last few years, it has caused problems during the productions. After discussion, it was felt that a professional should assess what is required and provide a quote for the repairs. Tony will put forward to PADCA.

Steve stated that the flats are looking rather worse for wear. There is a plan in motion to replace the more decrepit ones using some of the funds from the Cliff Meyler fund. Simon & Tom will get together to discuss options.

Sue feels we need to replace the photoboard – this was agreed by many in the room. Steve volunteered to look into digital options.

It was also noted that the advertising boards Robsons donated for AVFTB worked very well and were seen by many people.

On a final note, Anne would like to say that Katherine has been an inspiring and efficient Chairman, which is seconded by the committee – thanks Katherine!

Meeting closed at 9:25pm



Chairman's Report

Reflecting back on my year as Chairman, it's been an interesting year with challenges and surprises along the way, plus, it has given me a fascinating insight into the workings of the company. It felt like a baptism by fire as I took over just weeks before appearing as Viola in *Twelfth Night*. A big thank you to my fantastic committee – Michelle, Jax, Sue, Simon, Felicity, Orla, Zoe, Jon and Anne – for welcoming me and helping me take up the reins and settle into the role. We lost Mark Maguire part way through the year but I'd like to acknowledge his contribution too. Special thanks go to Jon for taking on the website and face book stuff since then.

I can't take credit for programming the last season so my congratulations go to Simon and the rest of the committee for all their hard work in this respect. And wow, what an amazing season Pinner Players have presented! We tackled the theatre greats: Shakespeare, Miller and... Croft and Perry! Three large cast productions – no mean feat. And it is no coincidence that staging these three very ambitious shows have helped attract new members and thus ensured that we can continue to be adventurous in our future programming.

Twelfth Night, our first Shakespeare play in forty years, was a triumph thanks to Sue's amazing vision for the piece. It was fresh, quirky and very funny. Her dedication to getting such polished performances out of the cast gives me confidence that we need not wait another forty years to do Shakespeare again! And thanks to Emma's choreography we even demonstrated our dance abilities!

We followed this successful season opener with comedy of a different variety – *Hi De Hi* – directed by Felicity. Another big cast piece and much more intricate in nature than I think we all first thought – remember all those scene changes? But a real crowd pleaser and a lot of fun character parts all round. It also gave us scope to add extra interval entertainments with a raffle. Well done to Felicity for making it such a fun February production. In May Simon directed Arthur Miller's *A View from the Bridge*, proving, if proof were needed, that Pinner Players can also do drama. Another fantastic production, presented on the floor of the Hall giving our audience an up close theatre experience. Congratulations to Simon for all his hard work, especially as he took on responsibility for so many additional elements.

Again we utilised all the talents and resources of the group. I can't emphasise this enough: Pinner Players is only as strong as its members. This really is a team effort and we constantly show that when we work together truly spectacular things can be achieved. I not only refer to the actors on stage – it's everyone. There are an army of people backstage whose amazing support – props, costumes, set building, set dressing, lighting, sound, front of house – ensures a smooth running show. Also those involved with the programme, handbill, publicity, box office. Everyone who turns up for set build and set take down. Special thanks go to Simmon, Viv, Chris, Keith, Tom, Orla, Jane, Brenda, Julia, Cindy, Michelle, Michele, Terri, Michael, Nigel, Felicity, and Lea.

Away from the productions, there are members, who while are not on the committee, are essentially an extension of our committee with regard to all the extra stuff they do. There are too many to mention, but I will try: Tim who oversees the newsletters, Tony for being our auditor, looking after the store, organising the flyers and all his Padca liaisons! Quizmaster Steve, Sue for being Sue, Mark, Greta and Bev who help find furniture and props, Annie Harrison and Penny Rook. Not forgetting our wonderful President Mary.

So thank you everyone, keep up the great work. I am so proud of all we have achieved last season and look forward to another fantastic and highly dramatic season ahead.

Katherine Sayer
Chairman

September 2017



Secretary's Report

The first event of the year was the Ladies that Lunch Christmas Special held at the Blue Check restaurant in Bushey. Unfortunately I was unable to attend, but it was the usual all round success. This was quickly followed with the Christmas Party which was well attended with plenty of food and games as usual – the coveted Pass the Parcel prize was won by Jonathan this year and we all gazed on enviously as he uncovered the precious bottle of booze. Food was plentiful and time flew on the enjoyable evening – always a lovely opening to the Christmas festivities.

March was the month for this year's Quiz Night, which was won by Katherine's team – well done! Theatre outings have been rather scarce this year, so we must redouble our efforts for the coming year – any suggestions or recommendations would be appreciated!

During the summer months, the usual play readings were held with some new faces showing up and several plays were earmarked as potentials for the future. Many thanks to those who held the readings as they continue to be a popular event in the PP calendar.

The ever popular Summer BBQ returned and the weather was warm, sunny and dry – I think it was the best weather we've had and everyone enjoyed themselves over the burgers and booze. Many thanks to Simon & Cindy for opening their home and garden up and providing some delicious cocktails!

We have 67 members currently (17 up on last year); 60 of which are full members together with 17 Friends, 6 Vice Presidents, a few honorary members and 1 President. Our last season welcomed what I think is a record year for new people we hope they stay with us for years to come.

Coming up is the Christmas party and if anyone has any ideas for social outings do let one of the committee know – anything will be considered!

This concludes the Secretary's report

Jackie Simeone
Secretary

September 2017



Treasurer's Report

The year ended with a surplus of £1,743.

The accounts this year include expenditure and income from the 80th anniversary party, held in 2016, which were included in miscellaneous expenses and income. Ticket sales were £1,320, but expenses totalled £1,455.50, making an overall loss of £135.50.

Total outgoings for the year were £3,418.76 (£1,963.26, excluding the anniversary party). Other key expenditure during the year included rental of a garage for storage, insurance, social activities, the PPL licence, general postage and stationery and the renewal of the Costco card, used to purchase items for the after show parties and the Quiz Night.

Total income for the year was £5,161.88, principally made up of income from subscriptions and donations, the Quiz night and the annual rebate from PADCA. Income from the anniversary party (£1,320) was included in miscellaneous income.

All three productions finished in surplus this year:

- Twelfth Night (Nov 2016) £822
- Hi de Hi (Feb 2017) £1,342
- A View From the Bridge (May 2017) £ 312

For all three productions, the two major costs continue to be the hire of the lounge for rehearsals (£858, £845, £861 respectively) and the hire of the hall for performances and occasional rehearsals (£653, £658, £658).

Ticket price for all 3 productions was increased to £12.

Although we lost one of our advertisers from the programmes this season, a one-off payment by the Queen's Head pub of £50 was made, with a promise to put up a notice board including information on all performances and to generally advertise the group.

Twelfth Night

This production cost £3,137.

Income was £3,959, made up of:

- ticket sales £3,480
- FOH sales (programmes, coffee and ice cream) £309
- cast performance fees £140
- programme advertisement £30.

Hi de Hi

This production cost £3,970.

Income was £5,312, made up of:

- ticket sales £4,848
- FOH sales (programmes, coffee and ice cream) £274
- cast performance fees £140
- Queens Head £50.



A View From the Bridge

This production cost £4,057

Income was £4,368, made up of:

- ticket sales £3,996
- FOH sales (programmes, coffee and ice cream) £262
- cast script contributions (performance fees) £80
- programme advertisement £30.

At the end of the year the Net Worth of the Company was £17,005, an increase of 11% over the previous year. This is represented by £8,033 in our Business Account, which includes the Cliff Meyler Stage Fund of £1,759 and £8,827 in our Current Account. Payments were made in advance for scripts and the licence fee for the next production in November 2017. Receipts in advance take account of printing payments accrued for View From the Bridge and one subs payment for the new year.

Michele Jenkins
Treasurer

September 2017

PINNER PLAYERS THEATRE COMPANY

ACCOUNTS FOR THE YEAR TO 31st August 2017

INCOME & EXPENDITURE ACCOUNT

EXPENSES

AGM Expenses	39.00
Flowers/Gifts/Tributes	0.00
Garage storage rental	742.04
General postage expenses	84.85
Insurance	459.92
Misc exps	1745.89
PADCA Subscription	42.00
Photographic expenses	0.00
PPL Licence	74.03
Rostra staging	0.00
Social Activities	0.00
Stage intercom system	0.00
Stationery expenses	78.04
Website expenses	152.99

Surplus/Deficit in the year 1743.12

TOTAL 5161.88

INCOME

Bank Interest	1.93
Donations	250.00
Lights Hire	50.00
Miscellaneous income	1320.00
PADCA rebate	118.79
Production A - Twelfth Night	822.31
Production B - Hi de Hi	1341.98
Production C - View from the Bridge	311.87
Quiz Evening	135.00
Subscriptions	810.00

TOTAL 5161.88

CAPITAL EXPENDITURE ACCOUNT

Balance b/fwd from previous year 0.00

Depreciation Prod A	0.00
Depreciation Prod B	0.00
Depreciation Prod C	0.00

Balance at year end 0.00

TOTAL 0.00

TOTAL 0.00

CLIFF MEYLER STAGE FUND

Expenses in year 0.00

Donations in year 0.00

Balance at year end 1759.52

TOTAL 1759.52

TOTAL 0.00

BALANCE SHEET

Accumulated Fund previous year	13503.09
This year	1743.12
Cliff Meyler Stage Fund	1759.52

TOTAL 17005.73

Barclays Bank Business Account	8033.46
Barclays Bank Current Account	8827.37
Payments in advance	559.90
Receipts in advance	-415.00
Petty Cash	0.00

TOTAL 17005.73

We confirm that, to the best of our knowledge, these figures represent a true statement of the accounts of Pinner Players Theatre Company.

Honorary Treasurer

Honorary Auditors

Michele Jenkins



Date

1/10/17

PINNER PLAYERS THEATRE COMPANY

YEAR TO THE 31st AUGUST 2017

PRODUCTION ACCOUNT

	12TH NIGHT	HI DE HI	VIEW FROM THE BRIDGE
	November 2016	March 2017	May 2017
<u>EXPENSES</u>			
Banner	49.80	49.80	49.80
Costumes & Wigs	303.11	604.97	438.07
After Show Party	90.00	90.00	90.00
Furniture	0.00	0.00	45.00
Hire of Hall	653.80	657.80	657.80
Hire of Lounge	858.00	845.00	861.00
Hire of Store	50.00	50.00	50.00
Lighting	300.60	335.00	255.00
Miscellaneous	0.00	0.00	0.00
Postage - Leaflets	88.00	64.69	40.32
Printing - Leaflets	280.48	224.48	245.00
Printing - Programmes	145.00	145.00	145.00
Poster handbill distribution	0.00	68.00	42.00
Properties	49.43	76.08	83.88
Royalties	0.00	270.00	240.00
Scripts	152.80	119.88	272.00
Set Builders expenses	50.00	50.00	50.00
Transport expenses	0.00	0.00	0.00
Set Construction & Dressing	65.94	196.47	491.76
Sound	0.00	123.00	0.00
TOTAL EXPENSES	3136.96	3970.17	4056.63
<u>INCOME</u>			
Advertisements	30.00	50.00	30.00
Box Office	3480.00	4848.00	3996.00
Coffee	69.17	42.55	44.85
Ice Creams	91.10	78.60	84.65
Programmes	149.00	153.00	133.00
Performance fees	140.00	140.00	80.00
TOTAL INCOME	3959.27	5312.15	4368.50
NET SURPLUS	822.31	1341.98	311.87